



SD @ University of Michigan Instructor Position Description

Summer Discovery is seeking to hire experienced teachers/instructors to lead our courses for high school students for our Summer 2022 program. The instructor is responsible for developing curriculum for and leading two sessions: 3-week and 2-week experiential learning course blocks on-campus at the University of Michigan. Make the course your own and create your own syllabus!

Each summer, Summer Discovery offers motivated high school students the opportunity to experience life and academics on a college campus. Our dynamic programs provide motivated students opportunities to learn more about a subject area of their interest, explore their future careers, and meet like-minded peers. Students attend classes taught by qualified pre-college instructors, subject matter experts and industry professionals and gain hands-on learning experience through classroom activities. Our mission is to provide the best experiential, university-based summer programs that positively change students' lives academically and beyond.

Instruction days are Monday-Thursday with select Fridays, 9am-3pm daily:

3-week: June 27-July 14 (no courses July 4th)

2-week: July 18-July 28th

*Candidates must be able to instruct both session and not have any conflicts on days of instruction.

Course topics include:

- Careers in Medicine
- Graphic Design
- Social Media
- American Gov't
- Cybersecurity
- Essay Writing
- Interpersonal Communication
- Personal Finance & Entrepreneurship
- Public Speaking

Instructors are responsible for:

- Developing a dynamic pre-college curriculum for their assigned courses
- Maintaining a Summer Discovery Canvas site to provide academic materials and disseminating course information
- Delivering lectures and facilitating discussions
- Posting pre-program readings and other prep work on the Canvas site
- Identifying and securing at least 2 to 3 applicable, compelling guest speakers tied directly to course objectives to enhance the learning experience. (Guest speaker may be virtual for summer 2022)
- Deliver day-to-day lessons and hands-on learning activities. (18 hours of instructional time, per session)
- Creating a safe, supportive academic environment
- A course syllabus developed in Canvas with a course description, learning objectives, assignments, assessments, and recommended guest speakers is also required for review by the Director of Academics.

Knowledge, Skills & Abilities

- Demonstrated success in undergraduate or high school instruction.
- Skill in organizing resources and establishing priorities.
- Skill in using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions, or approaches to problems.
- Strong interpersonal skills and ability to deal effectively in a team environment.
- Advanced verbal and written communication skills and the ability to present effectively to small and large groups.
- Ability to thrive in an organization that values the diversity of its student body and workforce and actively promotes equity and inclusion.
- Ability to work independently to complete assignments.

Qualifications

- Bachelor's degree from an accredited institution required; Master's degree preferred.
- 3+ years of middle/high school teaching preferred. Industry professional with 3+ years expertise in the subject matter of the course will also be considered.
- Teaching experience in the classroom or professional setting is required along with experience in experiential teaching/learning.
- Available to commute to campus, Monday-Friday, for 5 weeks: June 27-July 28th, 2022
- Must be at least 21 years of age and be eligible to work in the US.
- Proficiency in MS Office, Google Docs, and online learning platforms, Canvas LMS preferred.

Contract compensation is commensurate with qualifications and relevant experience.