



## Summer Discovery

### JR Discovery Instructor Position Description

Summer Discovery is seeking to hire experienced instructors to lead our courses for middle school students for our Summer 2022 Junior Discovery program. The instructor is responsible for leading three weeks of course material on-campus at Bryn Mawr College from June 26-July 15, 2022. A course curriculum will be provided by Summer Discovery Academics and instructors will receive training to ensure quality delivery of an engaging course. Leading up to the start of the program, you will regularly consult by phone, email, or video conference with the Curriculum Advisor and Summer Discovery Academics team to ensure you are equipped with the necessary resources to deliver an informative and inspiring pre-college experience.

Each summer, Summer Discovery offers motivated middle and high school students the opportunity to experience life and academics on a college campus. Our dynamic programs provide motivated students opportunities to learn more about a subject area of their interest, explore their future careers, and meet like-minded peers. Students attend classes taught by qualified pre-college instructors, subject matter experts and industry professionals and gain hands-on learning experience through classroom activities. Our mission is to provide the best experiential, university-based summer programs that positively change students' lives academically and beyond.

#### **Subjects:**

##### ***Tech:***

- Introduction to coding (Java script/python)
- Coding for Game Design
- Hands-on Engineering

##### ***Other:***

- Business and Entrepreneurship

#### **Duties & Responsibilities**

- Implement and lead classroom content provided by curriculum developer according to pre-designed course outline and schedule.
- While on campus, work closely with the Academic Site Coordinator to communicate classroom support and resource needs in a timely fashion.
- Identify any academic curriculum quality issues during instruction and communicate clear and timely program updates to the Academic Site Administrator and Director of Academics.
- Responsible for managing course-specific materials and activities through Canvas learning management system, including timely provision of subject-specific course content, activities, assignments, assessments, and established course materials.
- Meet with the Curriculum Advisor, EdTech Coordinator and Director of Academics before program implementation to discuss coordination needs for in-class activities and instruction.
- Attend training with the Curriculum Advisor, EdTech Coordinator and Director of Academics to review curriculum, classroom expectations and course delivery expectations.

## **Knowledge, Skills & Abilities**

- Demonstrated success in undergraduate or high school instruction.
- Skill in organizing resources and establishing priorities.
- Skill in using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions, or approaches to problems.
- Strong interpersonal skills and ability to deal effectively in a team environment.
- Advanced verbal and written communication skills and the ability to present effectively to small and large groups.
- Ability to thrive in an organization that values the diversity of its student body and workforce and actively promotes equity and inclusion.
- Ability to work independently to complete assignments.

## **Qualifications**

- Bachelor's degree from an accredited institution required; Master's degree preferred.
- 5+ years of middle/high school teaching preferred. Industry professional with 5+ years expertise in the subject matter of the course will also be considered.
- Teaching experience in the classroom or professional setting is required along with experience in experiential teaching/learning.
- Available to commute to campus, Monday-Friday, for 3 weeks from June 26-July 15, 2022.
- Must be at least 21 years of age and be eligible to work in the US.
- Proficiency in MS Office, Google Docs, and online learning platforms, Canvas LMS preferred.

*Contract compensation is commensurate with qualifications and relevant experience.*